



ROSE STATE COLLEGE

OFFICE OF THE PRESIDENT

January 16, 2015

Environmental Management Support, Inc.
Attn: Mr. Keith Arnold
8601 Georgia Avenue, Suite 500
Silver Spring, MD 20910

Dear Mr. Arnold:

Re: FY15 Environmental Workforce Development & Job Training Grant

Oklahoma County is plagued with petroleum-based soil contamination, surface and groundwater pollution, antiquated storm water collection systems, a lack of formal recycling programs, chemical contamination of sludge, soil, and sediment from light industrial manufacturing, leaking sewer lines, and landfill leaching. The Environmental Training Center at Rose State College is designed to counter these hazards and provide viable career opportunities to disadvantaged populations by delivering green certificate training to residents of Oklahoma County. Through funding provided by the U.S. Environmental Protection Agency, Rose State will train 80 operators and place at least 70 percent of the graduates into the water treatment and pollution control field.

Threshold Eligibility Criteria

- A. Rose State College; 6420 S.E. 15; Midwest City, Oklahoma, 73110
- B. a. Rose State College is a nonprofit organization operated mainly for educational purposes for the public interest and an eligible applicant as described by Public Law 106-107 section 4(a). (Attachment 1.) Rose State College did receive an Environmental Workforce Development and Job Training Grant from EPA in fiscal year 2013.
- b. Rose State College affirms that the proposed project does not duplicate any other federally funded environmental job training program.
- c. Rose State College affirms OSHA 29 CFR 1910.120 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) will be incorporated into the curriculum and provided to all participants.
- d. Federal funds requested: \$200,000
- e. Rose State College affirms that the proposal complies with the proposal submission instructions and requirements.
- f. Due date: February 3, 2015.

OFFICE (405) 733-7300
FAX (405) 733-7399

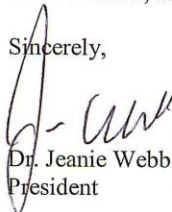
6420 S.E. FIFTEENTH
MIDWEST CITY
OKLAHOMA
73110-2704
www.rose.edu

- C. Environmental Workforce Development and Job Training Grant
- D. Oklahoma County, Oklahoma
- E. a. Bill Clark; (405) 733-7488 / (405) 733-7586; bclark@rose.edu; 6420 S.E. 15, Midwest City, OK 73110
- b. Jeanie Webb; (405) 733-7300 / (405) 733-7399 fax; jwebb@rose.edu; 6420 S.E. 15, Midwest City, OK 73110
- F. February 3, 2015
- G. October 1, 2015 to September 30, 2018
- H. Oklahoma County: 755,245
- I. Rose State will provide the following training:
 - Item # 3: Wastewater Treatment System Operator (Advanced Level)
 - Item # 3: Wastewater Treatment Plant Lab Operator Training (Advanced Level)
 - Item# 5: Enhanced Environmental Health and Safety Training (Awareness Level, Hazardous Communications, HAZCOM training, Trenching and Excavation, Lock Out/Tag Out and Respiratory Protection, Confined Space Entry)

Rose State will not provide the following training:
Item 1: Solid Waste Management or Cleanup Training
Item 2: Superfund Site Cleanup Training
Item 4: Emergency Response Training

Rose State College looks forward to providing quality water and wastewater training opportunities in partnership with the U.S. Environmental Protection Agency. If you have questions or need additional information, please contact Dr. Alan Neitzel, Director for Grants and Contracts, at (405) 736-0347 or aneitzel@rose.edu.

Sincerely,



Dr. Jeanie Webb
President

Enclosures

ROSE STATE COLLEGE
Environmental Protection Agency
Environmental Workforce Development and Job Training Grant
(CFDA) NO.: 66.815

1. COMMUNITY NEED

A. Community Description

Rose State College is a public, two-year community college located in Midwest City, Oklahoma, just six miles east of downtown Oklahoma City and less than one mile from Tinker Air Force Base, the world's largest air logistics center with over 26,000 military and civilian personnel. Rose State College and its Oklahoma Environmental Training Center (OETC) will provide a water and wastewater job training program (Program) for residents within Central Oklahoma. The Program will primarily focus on residents who are currently under- or unemployed.

Recruitment of participants will focus primarily on 36 census tracts that form a corridor from the northeastern section of Oklahoma City south across the Oklahoma River and curving west. The area is bound on the east by I-35 and its western boundary is I-44. Oklahoma City is in Oklahoma County and is the largest municipality in the state. The city has been affected by petroleum-based soil contamination; surface and groundwater pollution; antiquated storm water collection systems; chemical contamination of sludge, soil, and sediment; and a lack of formal recycling programs. Oklahoma County has 124 Brownfield designations and five Superfund sites. Two sites have already contaminated or are threatening regional drinking water. Three Superfund sites and nearly half of the County's Brownfield sites are within the College's target area of 36 census tracts. Additionally, Oklahoma County has three major landfills, 6,100 housing units identified as having high lead levels, and the County is continuously at risk of violating federal air quality standards. Old and deteriorating oil wells and contaminates are polluting soil and water supplies in the County and throughout the state. Safely disposing of large volumes of salinized water and mitigating the effects of past disposal practices are real concerns for environmental officials, land managers, petroleum companies, and private landowners.

Demographic Indicators				
	Target Community	County	Statewide	National
Population	55,925	755,245	3,850,568	308,745,538 ¹
Unemployment	17.38%	4.5%	4.5%	6.7% ²
Poverty Rate	33.3%	17.8%	16.6%	11.8% ³
Percent Minority	53.3%	35.3%	36.3%	26.7% ¹
Median Household Income	\$26,764	\$45,215	\$45,704	\$51,371 ³

¹Data is from the 2010 U.S. Census data and is available at <http://www.census.gov/>.

²Data is from the Bureau of Labor Statistics and is available at www.bls.gov

³Data is from the 2010 American Community Survey and is available at http://www.census.gov/newsroom/releases/archives/income_wealth/cb11-157.html

Residents in the targeted census tracts suffer a higher unemployment rate than the current national rate. Nearly all of the tracts have higher poverty, greater minority populations, and lower per capita incomes than county, state, and national averages.

Unemployment ranges from 6.1 percent to 52.8 percent within the target area, with an average unemployment rate of 17.38 percent compared to the national rate of 6.7 percent. The average poverty rate in the targeted area is 33.3 percent, compared to 11.8 percent nationally. Poverty rates range from 10.2 percent to 89.9 percent, and the median household income for residents in the area is only \$26,764, compared to \$51,371 nationally. Minority populations, both African-American and Hispanic, reach as high as 95 percent within some of the tracts. The average minority rate for residents within the 36-tract corridor is 53.3 percent, compared to 36 percent for the nation.

Military Veterans and Spouses: In addition to significant minority unemployment and devastating poverty, Oklahoma has a higher percentage of veterans than the national average (Eight percent compared to seven percent nationally). Twenty-five percent of Oklahoma's veterans served in the Gulf War. Within in the target area, the veteran population reaches 17.7 percent and many are seeking employment. Additionally, Rose State is less than one mile from Tinker Air Force Base, the largest military depot in the world. According to the U.S. Department of Defense, military spouses seeking employment have a 25 percent unemployment rate, while another 25 percent are underemployed. Military veterans and spouses will be a second tier recruitment segment for the Program.

Environmental Justice: Research clearly indicates a disproportionate number of socioeconomically disadvantaged residents live within Brownfield or environmentally problematic areas. According to the U.S. Department of Education, residents do not have the sufficient resources to resolve these issues. Residents within the 36 census tracts that the College will target are no exception. To counter that impediment, Rose State intends to adopt the U.S. Environmental Protection Agency's Plan EJ 2014 and partner with the Oklahoma Department of Environmental Quality to engage the community. The College will serve as a community

facilitator, research both the problem and potential solutions, develop an effective method to link the Program to the impacted community and recommend the tools and techniques which residents can use to offer feedback for addressing local environmental issues. Ultimate outcomes of this facilitative process, as it pertains to the target area, include to: 1) provide a voice to impacted residents of the 36 census tracts; 2) champion health protection for those residents who are overburdened by pollution; and 3) empower the community to improve their health and environment through improved water quality.

Recruitment and Training of Specific Populations Indicative of Need: Rose State will implement a recruitment strategy to encourage participation within the 36 targeted census tracts, maximize recruitment efforts, and establish partnerships in the targeted demographic segments (i.e., Urban League, Latino Community Development Agency, minority-based Chambers of Commerce, veterans' organizations, military clubs and social agencies). The Program will be sensitive to the needs and concerns of the applicants and will provide fast track services and skill-based training in a high demand green collar occupation.

B. Labor Market Demand

Water and wastewater positions are expected to increase faster than most occupations. Yet, utilities are experiencing a shortage of certified water and liquid waste treatment system operators. According to the U.S. Bureau of Labor Statistics and the Oklahoma Employment Security Commission, operator employment is expected to grow by 20 percent in Oklahoma, compared to 10 percent nationally. With normal attrition (Oklahoma Employment Securities Commission estimates attrition at 90 vacancies per year), baby boomer retirements, and growing economies and populations, the demand for water and liquid waste treatment system operators will continue to increase exponentially in the target area.

2014 Survey.

Rose State College partnered with the Oklahoma Municipal League in the fall of 2014 to conduct a survey of municipalities throughout Oklahoma to determine the anticipated need for new operators in 2015. The responses identified a need for 100 new operators to fill anticipated vacancies. Ninety-nine percent reported the need to hire one to 10 entry-level operators in the next year. One percent reported the need to hire 11-25 operators.

2012 Survey. Rose State interviewed 96 water and wastewater employers. Survey results indicated a continuous need for entry-level operators. Eighty-three employers (86 percent) reported the need to hire one to 10 operators in the next year, seven expected to hire 11 to 25, three will hire 26 to 50, one reported possibly hiring 51 to 99 new employees, and two expected to hire over 100 workers.

2011 Survey. Rose State College conducted a large, comprehensive survey in 2011 to evaluate workforce demands and the College's training curriculum. Eight hundred employers were surveyed including municipalities, cities, and tribes. The survey had a 72 percent response rate with 579 surveys returned. Overwhelmingly, the survey showed that employers are seeking a well-equipped workforce who have received life skills training. Employers who hired graduates from Rose State College noted the current curriculum exceeds their expectations.

Rose State also compared its survey data with data from various employment security offices, workforce investment boards, and the U.S. Bureau of Labor Statistics. An analysis of the data indicated: 1) Rose State College is a key training provider for water and wastewater operators; 2) Oklahoma has a high demand for certified operators; 3) there is sufficient need for the placement of trainees; 4) communities require a variety of training for new hires; and 5) water and liquid waste treatment system positions are recession proof. The survey showed that 99 percent of employers will hire one or more entry-level operators within the year. These positions all normally require water/wastewater certification. The national trend supports these projections. According to the U.S. Department of Labor, at least 360 vacancies will become open annually in Oklahoma.

According to the Oklahoma Department of Environmental Quality, Oklahoma has 1,198 water systems plants, 700 public wastewater treatment sites, and roughly 100 water systems plants on tribal lands. All of which require trained, certified operators. The compensation for operators is attractive for target trainees. The mean annual wage for Oklahoma operators in 2013 was \$36,340 (U.S. Bureau of Labor Statistics). Employer demand for these positions has grown in a time of economic challenges. Operators can also receive liberal benefits packages. Employer demand for these positions has grown in a time of economic challenges. Regardless of the economic situation, systems must be staffed with certified operators to provide clean water, prevent pollution, and meet federal and state regulatory requirements.

2. TRAINING PROGRAM DESCRIPTION, ANTICIPATED OUTCOMES AND OUTPUTS

A. Training Program Structure

The Rose State College Green Jobs Training Institute will train 80 participants as entry-level wastewater operators. The curriculum has been designed so participants can obtain basic certifications and licenses in accordance with Oklahoma's minimum requirements. The program, which will incorporate key learning experiences in occupational skills, safety, math and science, will include eight cycles with an average of 10 participants per cycle. Each training cycle will be almost four weeks long and will consist of 136 hours of interdisciplinary and experiential learning. The training format includes:

Course Name / Curriculum Topic	Awareness or Advanced Level Training	State or Federally Recognized Certification	# of Hours	Start Date/ Completion Date	# of Times Courses Will Be Offered	Training Provider
OSHA Hazardous Water Operations & Emergency Response Certificate (HAZWOPER)	Advanced Level Training	Federal	40	10/1/2015/ 09/30/2018	Eight Classes Each	Rose State College
Water & Liquid Waste Treatment Systems Operator	Advanced Level Training	State (2)	40			
Wastewater Treatment Plant Lab Operator	Advanced Level Training	State	32			
Confined Space Entry	Awareness	Federal	8			
Trenching and Excavation	Awareness	Programmatic	4			
Lock Out/Tag Out and Respiratory Protection	Awareness	Programmatic	4			
Career Readiness/Computer Skills	Awareness	Programmatic	8			

Program Certification: Participants who successfully complete the 136 hours and pass certification will obtain five industry-recognized certificates. Water and liquid waste treatment system employers require three of the certificates. The advanced level and awareness courses will equip participants with the basic knowledge and skills to be state-certified operators. A recent Oklahoma Environmental Training Center survey reported that employers expected to hire 100 certified operators in 2015. Based on the OETC's 95 percent graduation rate, 76 participants or 95 percent will receive certification. The College will enable participants who fail the certification assessment to enroll in the next cycle (at no charge), attend training, and re-take the test. The College will provide free tutoring services, as needed

Additionally, graduates will be provided eight hour HAZWOPER refresher training one year from graduation free of charge.

Training Team: The training team will provide interactive and dynamic workshops, incorporating hands-on activities, video demonstrations, role-playing and anecdotal examples into the learning process. If a student is required to demonstrate an activity or perform tasks involving risk of injury or health concerns, the instructors will provide a safety briefing. Rose

State's training team has over 100 years of experience in water and wastewater, which includes veteran operators, plant managers, and master trainer/operators. Résumés are available.

Employment Tools: Participants will receive Career Readiness training on how to develop professional resumes and interviewing skills, grooming and proper work attire. Additionally, information will be provided on how to seek employment. *WorkKeys* will be incorporated into the selection process for FY15, but not part of the training. The *WorkKeys*® assessment recognizes participants' skills in applied mathematics, locating information, and reading for information, three key competencies needed for entry-level employment as a water and liquid waste treatment systems operator. Participants will be encouraged to complete the Oklahoma Career Readiness Certificate, an ACT *WorkKeys*® product that is a prerequisite for completing the National Career Readiness Certificate. According to the Oklahoma Water Pollution Control Association, the awareness courses will increase the employability of graduates. Four hours of basic computer skills covering email and Microsoft software programs will also be included.

After Graduation Tracking: Rose State will track participants for one year after graduation. Each graduate will be contacted within 60 days after graduation to determine his/her successful transition to employment. The Project Director will continue to contact each graduate and employer to offer technical assistance and to determine if further training is necessary. Additional training may be provided if required for the duration of the grant period.

B. Outputs and Outcomes

PROGRAM EXPECTED OUTPUTS										
Year	One				Two				Three	Total
Quarters	1	2	3	4	5	6	7	8		
Overall # of Participants Enrolled in Program	10	10	10	10	10	10	10	10	Tracking	80
# of Graduates from Program	9	9	9	9	9	10	10	10	Tracking	75
# of Graduates Placed in Environmental Positions	7	7	7	7	7	7	7	7	Tracking	56
Projected Positions*	22	22	23	23	22	22	23	23	N/A	180
*Oklahoma Workforce Investment Board Long Term 2012-2022 Projections										

Expected Outcomes:

1. Improve Oklahoma's water quality by training and placing certified wastewater operators. Trained operators will help employers improve operations.

2. Reduce the turnover rate by five percent for trained water and liquid waste treatment system operators. New job applicants will receive Life Skills training that will improve employee turnover.
3. Increase the number of entry-level operators who move on to the next level of state certification. The trained D-level operators will be better prepared to complete the C-level certification, which is the post-apprenticeship level of operator competency.
4. Infuse over \$2.5 million into the region's economy by employing 70 new full-time positions at an average yearly salary of \$36,340.
5. Promote a sustainable and livable community (EPA Strategic Plan Goal 3, Objective 3.1) and champion environmental justice by: providing a voice to impacted residents of the 36 census tracts, advocating health protection for those residents who are overburdened by pollution, and empowering the community to improve their health and environment through improved water quality.

Evaluating Progress:

The Program Director will continuously monitor the progress of the Program to ensure that it is in compliance with the grant requirements and to make sure that the goals and objectives are met. Assessment of the Program will be based on the expected outcomes and the milestones schedule (Attachment 3).

The College is committed to achieving the expected outcomes of the Program. Therefore, the evaluation plan incorporates formative and summative evaluation methods:

1. **Formative evaluation:** The Director will review the progress of the Program by reviewing participant files, enrollment numbers, services and activities, and progress reports. The progress reports will enable the Director to refer participants to community partners for additional services. A progress report for each participant will be compiled at the end of each cycle and will be used for tracking purposes. Participants will be asked to assess Program goals, instruction, and course content at the end of each cycle. Evaluations will measure course content, quality and level of instruction, facilities, safety, and other pertinent course components.

The Director will prepare a monthly report that delineates the progress of the Program; record any adjustments, changes, or modifications made to any of the activities or services; record any delays, unanticipated problems, or unexpected achievements. The Director will prepare a monthly report that delineates the progress of the Program; record any adjustments, changes, or modifications made to any of the activities or services; record any delays, unanticipated problems, or unexpected achievements. The Director will also prepare quarterly reports that summarize the overall progress toward outcomes using a composite of the monthly reports. The Director will prepare an Executive Summary for the College President, Program Advisory Committee, and U.S. Environmental Protection Agency.

2. **Summative evaluation:** A summative final report will be compiled at the end of each program year. The annual report will be the responsibility of the Program Director. The report will be an expeditious way of summarizing the yearly progress of the Program's

outcomes. Staff appraisals will be conducted annually in accordance with the College's *Policies and Procedures Manual*. A program audit will be conducted to assure budgetary compliance.

C. Recruitment and Screening

Recruit Students and Market Program: Rose State will develop a comprehensive marketing strategy to recruit participants, which will include job fairs and professional trade shows. The College will also capitalize on its established training reputation to network with employers to promote the Program. Marketing pieces will include a signature brochure, flyers, email blitz, social media, and print and online press releases and/or advertising. The promotional plan will be created and implemented by the Rose State College marketing department and progress will be tracked per the milestones schedule (Attachment 3). The plan will focus on the following:

- **Unemployed:** Residents in the 36 targeted census tracts have an average unemployment rate of 17.38%, much higher than the national rate of 5.8%. Recruiting will focus in these tracts. Program information will be distributed to the Central Oklahoma Workforce Investment Board, Oklahoma Employment Security Commission, and Goodwill Industries' Job Connection Center. Information will also be distributed to key Chambers of Commerce throughout Oklahoma County, including the Oklahoma City Black Chamber and the Greater Oklahoma City Hispanic Chamber, as well as other pertinent entities.
- **Low-Income Minorities:** The population within the targeted corridor is primarily African-American and increasingly Hispanic. The average median household income for the residents in the census tracts is \$26,764. Much lower than the \$53,046 national average. Press releases and promotional announcements will be made with community organizations such as Urban League, United Way, Oklahoma City Black Chamber, Greater Oklahoma City Hispanic Chamber, Latino Community Development Agency, churches, and minority community events.
- **Women:** Single women head many socioeconomically disadvantaged households. In an effort to reach this segment of the targeted area(s), marketing pieces will be distributed to participants enrolled in Rose State's *EmPower Program*, a federally funded training program for the unemployed (95 percent of the participants are women), and to the Oklahoma Department of Human Services (46 percent of clients are single female parents).
- **Returning Veterans and Military Spouses:** The military veteran population of the targeted census tracts area is 8.5 percent and the county is 10.7 percent, and represents a second tier of potential participants for the Program. Advertising and public service announcements will be placed in the *Tinker Take Off*, a popular weekly newspaper at Tinker Air Force Base. Marketing pieces will be distributed to veterans' organizations such as the VFW, American Legion, Iraq and Afghanistan Veterans of America, and Veterans' Affairs Offices at Rose State College. Program information will be provided at the regional veterans' administration hospital as well.

Screening: All applicants will be screened to ensure they meet the Program requirements: 1) 18 years old or older; and 2) high school graduate or equivalent (GED) 3) read, write, and speak English. Additionally, all recruits will undergo a background check and drug test, which may affect their ability to participate in the Program.

Retention and Attrition Strategies: Rose State will provide a fast-track training program, career services and job mentoring. Students will also receive excellent customer service, quality instruction, frequent breaks and social time and transportation assistance. Networking opportunities for employers to counsel, mentor, and discuss potential job opportunities will also be provided. Students facing learning challenges will be offered free tutoring and coaching. If an emergency or extenuating circumstance requires a student to drop out, a free transfer to a class in the next cycle will be permitted and encouraged.

Fees: All Program activities including licensing, certification, and drug and background checks will be free for the participants.

Accessibility: Rose State College is located approximately one block from I-40, Oklahoma's most traveled highway. Ample, free parking is available. Public bus transportation is available at Rose State College. The campus is ADA compliant and equipped to serve adult learners.

D. Program Support

Job Search Support and Resources and Placement: The Oklahoma Environmental Training Center at Rose State College has provided environmental training to municipalities throughout the state for more than 40 years. Its exemplary reputation in providing quality water and wastewater operator training is an asset for placing program graduates. The College will implement the following strategies to facilitate the placement of graduates and to encourage continuous employment:

1. Prospective students will receive *WorkKeys*® assessment to measure their competencies. The scores from the test will be shared with potential employers for screening applicants if requested.
2. Graduates will have access to the College's Career Services Office, and allowed to participate in additional life skills workshops such as résumé development, job interviewing, and other job development skills necessary to become quality job candidates.
3. Graduates will receive lifelong individual career counseling, at no charge.
4. Graduates will have access to the College's online job bank.
5. Graduates and employers will participate in networking opportunities that promote employment.
6. Employers will have access to the College's online graduate database to search for potential employees.
7. Rose State staff will work with employers to encourage internships and apprenticeships giving graduates additional on-the-job training and work experience. There will also be opportunities for applicants to demonstrate aptitudes and capabilities to potential employers.

Rose State has received final approval from the U.S. Department of Labor for its Water and Wastewater Apprenticeship Program. Rose State will initiate the Apprenticeship Program allowing EPA grant graduates consideration for continued advanced training and associated pay increases.

Encouraging Continuous Employment: According to the Oklahoma Department of Environmental Quality, the wastewater industry has a 16.1 percent annual turnover rate. Operators leave their positions for a number of reasons. Some leave for promotions or enhanced job opportunities with larger plants. However, many leave because of regulatory compliance violations, a lack of skills or training, or through normal attrition. Rose State will incorporate the following strategies to address turnover:

1. Provide quality, certified instructors to ensure graduates have the foundational knowledge and expertise. Rose State will administer regularly scheduled evaluations to review instructors' performance, course content, and student progress/scores.
2. Provide life skills training to ensure graduates are ready to enter the workforce and to perform in accordance to employers' expectations.
3. Ongoing career assistance and job referral services.
4. Continuing education for five years as required by the state of Oklahoma.

Tracking Graduates: Rose State will track graduates for one year.

Incentives: There is no first-source or local hiring ordinances, tax incentives, or wage subsidies for public sector employers, which are the main employers of wastewater operators.

3. PROGRAMMATIC CAPABILITY

A. Grant Management System

Bill Clark, Coordinator for the Oklahoma Environmental Training Center, will serve as the Program Director. Clark will be responsible for the design, development, direction, and management of the Program. He will ensure outputs and outcomes are met and will be responsible for ensuring that the maximum number of participants will benefit from the Program. He will maintain applicant records in accordance with documentation, storage, and destruction policies. The College currently maintains a team of experienced trainers. New trainers will be selected in accordance with the College's *Policies and Procedures Manual*. Contractors will be selected in accordance with Procurement Standards listed in 40 CFR Parts 30 and 31.

Financial Management: Deana Stevens, Grants Finance and Compliance Coordinator, will oversee all grant expenditures to ensure they are in compliance with the grant. Dr. Kent Lashley Vice President for Business Affairs, will supervise the annual audit process and ultimately approve all grant expenditures.

Contingency Plans: In the event that Clark is reassigned, Dr. Bret Wood, Dean of Community Outreach and Workforce Development will assume Program management responsibilities. Wood is a seasoned program manager with over 23 years of programming and administrative experience. The College has a sufficient number of subject matter experts and trainers to adjust to any manager and instructor turnover.

B. Organizational Experience

The College's Oklahoma Environmental Training Center was created by gubernatorial decree in 1975 and has trained over 5,000 water and wastewater operators since it was established. For 30 years the Center has provided water and wastewater training with funding provided by the EPA. The Center has a strong history of working with other major green agencies, including collaborating with the EPA to provide disinfection by-product educational programming, conducting technical assistance to problem treatment plants identified by the Oklahoma Department of Environmental Quality, and working with the EPA to provide onsite wastewater treatment training for tribal communities. The center is considered: 1) a major training provider for Oklahoma municipalities; 2) an environmental champion and trendsetter in providing green-related educational opportunities to the Oklahoma City metropolitan area; and 3) the lead advocate for campus sustainability at Rose State College.

C. Audit Findings

Rose State has experienced no adverse findings with past grants and contracts from either internal or external audit functions performed by outside firms.

D. Past Performances and Accomplishments

Rose State College was awarded U.S. Environmental Protection Agency Brownfield Job Training Grant JT00F72001 in September 2013. It has begun a second year of training entry-level wastewater operators. Our work plan anticipated the following in 2014: 63 participants enrolled, with 60 graduates and 43 placed in environmental positions. In 2014, 61 students including 15 veterans entered the Program and 50 graduated from the Rose State Oklahoma Environmental Training Center. Currently, 24 are employed at an average \$17.22 per hour. Several graduates have gone on to Water and Wastewater lab technician positions since becoming employed.

Eric Arnold completed the FY15 EPA Environmental Workforce Job Training Grant Program at Rose State College in October 2014. He is currently employed as an Operations and Maintenance Technician. He credits the excellent training he received through the College's Oklahoma Environmental Training Center for his position. (Attachment 5)

The College successfully completed two other EPA-funded grants for wastewater treatment.

EPA On-Site Wastewater Treatment Training for Oklahoma Tribes (2012): The Oklahoma Environmental Training Center provided 16-hour on-site wastewater treatment classes and 20 technical assistance visits to federally recognized tribes in Oklahoma.

EPA Outreach Operator Training (1982-2008): The Oklahoma Environmental Training Center at Rose State College identified and resolved the training needs of operators at public-owned treatment works constructed with assistance from federal funds.

Accomplishments Data						
Grant Number	Project Period	Funds Expended	# of Participants Trained	# of Participants Placed	% placed in full-time employment	Data updated in ACRES
JT00F72001	10/1/2013 to 09/30/2016	\$109,953.24	50	24	48	Yes

Rose State College has been awarded numerous other federal and non-federal grants and contracts, including the U.S. Departments of Labor and Education, National Science Foundation, Institute of Museum and Library Services, U.S. Small Business Administration and U.S. Health Resources and Services Administration.

4. COMMUNITY AND EMPLOYER PARTNERSHIPS

A. Collaboration with Entities Involved with Local Remediation Activities and Environmental Projects

Collaboration with Wastewater Treatment Facilities: The Oklahoma Environmental Training Center at Rose State College has regular contact with treatment facilities, facility managers, and operators. Bill Clark, Coordinator, works continuously with state's facilities, plant contractors, and professional water and wastewater organizations, including the Oklahoma Water and Pollution Control Association who assisted in the development of this proposal. The College's collaboration with the Oklahoma Department of Environmental Quality, municipalities, municipal leagues, workforce investment boards, Chambers of Commerce, and other economic development agencies throughout Oklahoma serves as a bridge to the state's wastewater employers and potential job vacancies and requirements. Rose State through its Career Services Office will promote, coordinate, and monitor the placement of operators.

The Oklahoma Environmental Training Center also has a strong history of working with other major green agencies. Three past examples include: 1) collaborating with the EPA to provide disinfection by-product educational programming to treatment plant managers and operators; 2) conducting technical assistance to problem treatment plants identified by the Oklahoma Department of Environmental Quality; and 3) working with the EPA to provide onsite wastewater treatment training for tribal communities.

B. Community Partnership Building

Community Partners: Rose State will employ the assistance of three crucial stakeholders (academia, employers, and support organizations) to ensure the community is fully engaged. Throughout the Program, the College will actively seek advice and assistance from local career and vocational schools. Additionally, the College will establish a Community Advisory Committee to assist in the implementation of the program. Membership will include wastewater employers, representatives from various workforce investment boards, municipal leagues,

wastewater associations, tribes, veteran organizations, community agencies serving low-income minorities, and the Urban League.

Public Comment: a cross section of stakeholders was notified during the development of this proposal through personal contact and written communications. Rose State has also collaborated with select stakeholders and other interested parties during development of this proposal:

1. Urban League of Oklahoma City;
2. Latino Community Development Agency;
3. Goodwill Industries;
4. *Tinker Takeoff*, *Midwest City Beacon* and *Oklahoma Publishing Co.* (Media outlets);
5. Central Oklahoma Workforce Investment Board;
6. Oklahoma Department of Environmental Quality;
7. Oklahoma Employment Services Commission;
8. Oklahoma Department of Human Services;
9. Oklahoma Water and Pollution Control Association;
10. Oklahoma Municipal League;
11. Small Business Development Center;
12. Second Chance for Women Organization;
13. Rose State College Career Services and Veteran's Affairs Offices;
14. Tinker Air Force Base;
15. Oklahoma Veterans Affairs;
16. American Legion and the Veterans of Foreign Wars;
17. Iraq and Afghanistan Veterans of America;
18. Oklahoma City Veterans Administration Hospital;
19. Cherokee and Chickasaw Nations of Oklahoma; and
20. Oklahoma State, Oklahoma City, Midwest City, Del City, Oklahoma City Black, Hispanic, and Choctaw Chambers of Commerce.

Job Ready Trainees: The Central Oklahoma Workforce Investment Board has the demonstrated experience, organizational expertise, and statutory authority to serve as a key partner in recruiting participants, providing job counseling, and facilitating job placement. The Investment Board is considering assisting participants with transportation and childcare services.

C. Employer Involvement

During the development of this proposal, several key employer-related connections were further developed, including: 1) the established curriculum was reviewed and updated by Robert Krueger, a veteran operator employed with the City of Del City; 2) the updated curriculum was sent to Oklahoma Department of Environmental Quality for review and approval; 3) Bill Clark, coordinator of the OETC, was a member of the Oklahoma Municipal League's Water and Wastewater Technical Advisory Committee, an important contact with municipalities (employers) throughout the target area.

Rose State College has a long history of providing environmental training to Oklahoma municipalities for 40 years, and has established cooperative working relationships with treatment

plant employers throughout the state. The College's exemplary regional reputation as a provider of quality treatment plant operator training will be an asset in placing graduates. Veolia Water, wastewater contractor for Oklahoma City and a major employer of graduates from the OETC, is committed to having Program graduates serve as apprentices as a transition to full-time employment.

5. BUDGET/RESOURCES

A. Budget

Rose State College requests \$200,000 from EPA to train 80 participants.

Project Funding	Instruction	Outreach	Project Mgt	Placement/ Tracking	Total
EPA Project Funding					
Personnel					0
Fringe Benefit					0
Travel	1,200		9,870	1,200	12,270
Contractual					0
Supplies	5,180	15,180		250	20,610
Other	167,120				167,120
Total EPA Funds	173,500	15,180	9,870	1,450	200,000
Total Non-EPA Project Funding	61,390	29,313	60,188	10,240	161,131

Personnel – No projected personnel costs

Fringe Benefits – No projected fringe benefit expenses

Travel – Includes transportation for eligible participants. Includes airfare, lodging, and per diems for the Program Director and Project Manager to attend state, regional and national Brownfields conferences, workshops and professional training. Also mileage to take students on site visits and transportation assistance for eligible participants.

Other – Tuition cost per participant is \$ 1,838 for 128 hours of grant funded instruction or approximately \$ 14.36 per hour. There is \$ 14,880 for state licensing fees for participants. Drug Testing and Background Checks for all participants is \$ 5,200.

Supplies – Classroom supplies, class graduation food and supplies, printing, postage and marketing.

B. Leveraging

Rose State College is committed to leveraging a total of \$ 161,131 for the Program:

- Classroom and Office Rental - \$ 35,650
- Administrative Support - \$ 21,819
- Project Management - \$ 60,188
- Fringe Benefits - \$ 7,494
- WorkKeys skills assessments for all participants - \$ 10,240
- Life skill classes and basic computer operation (8 hours) - \$ 18,720
- HAZWOPER 8 hour refresher class for EPA grant graduates - \$ \$ 7,020

ROSE STATE COLLEGE
Environmental Protection Agency
FY15 Environmental Workforce Development & Job Training Grant
Attachment 1 – Documentation of Applicant Eligibility

OFFICE OF STATE FINANCE
Division of Central Accounting & Reporting
2300 N. Lincoln Blvd., Room 122 Oklahoma City, Oklahoma 73105-4887
(405) 521-2141 FAX (405) 521-3902

April 7, 2000

Mr. Dwayne Tate, Controller
Rose State College
6420 SE 15th Street
Midwest City, Oklahoma 73110-2799

Dear Mr. Tate:

In response to your request for information concerning the federal tax information reporting relationship between the Office of State Finance (OSF), Rose State College (RSC), the Internal Revenue Service (IRS) and the Social Security Administration (SSA), please note that our records reflect the State of Oklahoma is registered with the IRS as a state governmental entity, and has been assigned the following taxpayer identification number (TIN): 73-6017987.

Further, the Office of State Finance is noted in the records of the IRS as the primary contact agency for the State of Oklahoma. This is best reflected by the review of the attached IRS Letter 147C, wherein the Office of State Finance is identified within the taxpayer salutation on this document as well as on all other correspondence originating from the IRS. Additionally, members of the management team of the Office of State Finance are registered as designated representatives of the State of Oklahoma, which is evidenced by the assignment of a Centralized Authorization File (CAF) number. This CAF number authorizes the IRS to discuss any issue relating to the tax status of the State of Oklahoma with these officials.

Notwithstanding a small number of exceptions, all state agencies and colleges and universities are 'sub-divisions' of the State of Oklahoma, all reported under the single TIN noted above. (The exceptions include, but are not limited to, the state pension systems, state beneficial trusts, et al).

As to your current problem with the federal Department of Education, and their identification of RSC for federal financial aid program participation, I am not able to offer you any additional documentation so as to prove that Rose State College should be using the state's FEI number as it's own, other than to provide you with a copy of our IRS Form 147C (attached).

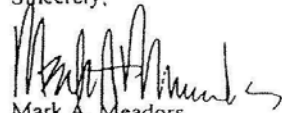
Given the creation of the Oklahoma State System of Higher Education (Oklahoma Constitution, Article XIII-A), and the listing of Rose State College as an institution with the State System of Higher Education (O.S.S. 70, Section 3201), then by definition, Rose State College is in fact an integral part (sub-division) of the 'State of Oklahoma'.

I hope that this information is helpful to you and satisfies your request. If you should need further information in this regard, please let me know.

Mr. Dwayne Tate
April 7, 2000

Page 2

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. Meadors', with a stylized flourish at the end.

Mark A. Meadors
State Comptroller

Enclosures

A small, faint handwritten mark or signature, possibly initials, located in the lower right quadrant of the page.

ROSE STATE COLLEGE
Environmental Protection Agency
FY15 Environmental Workforce Development & Job Training Grant
Attachment 2 – Reference List

a. Two Environmental Employers Who Have Hired Past Participants:

City of Edmond, Oklahoma
Kris Neifing
Water Resources Superintendent
801 S. Post Road
Arcadia, Oklahoma 73007
(405) 216-7696

Veolia Water (contractor that operates plants in Oklahoma City)
Dr. William Roach
Area Manager
Veolia Water North America
100 N Broadway
Suite 1520
Oklahoma City, OK 73102
405-232-8200

b. Two Neighborhood Organizations and/or Community-Based Organizations Aiding in the Development of Program:

Central Oklahoma Workforce Investment Board
Eddie Foreman, CEO
3813 N. Santa Fe, Suite 135
Oklahoma City, OK 73118
405-622-2031

Urban League of Greater Oklahoma City
Dr. Valerie Thompson, CEO
3900 N. Martin Luther King Ave, Oklahoma City
405-424-5243

c. Two Organizations from the Employer Community:

Oklahoma Water and Pollution Control Association
Kristi Hill, Executive Secretary
P. O. Box 946
Woodward, Oklahoma 73802-0946
405-671-2871

Oklahoma Municipal League
Carolyn Stager, Executive Director
201 N.E. 23rd
Oklahoma City, OK 73105
405-528-7515

ROSE STATE COLLEGE
Environmental Protection Agency
FY13 Environmental Workforce Development & Job Training Grant
Attachment 3 – Milestones Schedule

Significant Tasks	Schedule	
	Start	Completion
Award & Pre-Program Activity		
EPA Announces Award	Jul-15	
Initial Press Conference	Jul-15	
Implement Marketing Plan	Jul-15	
Design & Imprint Marketing Pieces	Jul-15	Sep-15
Distribute Press Releases for Community Input	Jul-15	Sep-15
Implement Media Campaign	Aug-15	Sep-15
Attend Job Fairs/ Trade Shows	Aug-15	Sep-15
Letter to Potential Participants	Aug-15	Sep-15
Letter to Green Employers	Aug-15	Sep-15
Three-Year Program Begins		
Cycle One Training	1-Oct-15	31-Dec-15
Cycle Two Training	1-Jan-16	31-Mar-16
Cycle Three Training	1-Apr-16	30-Jun-16
Cycle Four Training	1-Jul-16	30-Sep-16
Cycle Five Training	1-Oct-16	31-Dec-16
Conduct Internal Audit	Aug-16	Aug-16
Release Annual Report	Sep-16	Sept-16
Cycle Six Training	1-Jan-17	31-Mar-17
Cycle Seven Training	1-Apr-17	30-Jun-17
Cycle Eight Training	1-Jul-17	30-Sep-17
Conduct Internal Audit	Aug-17	Aug-17
Release Annual Report	Sep-17	Sep-17
Provide Technical Assistance To Graduates	Mar-15	Sep-17
Tracking of Participants	Mar-16	Sep-18
Program Close Out	Sep-18	Sep-18

ROSE STATE COLLEGE
Environmental Protection Agency
FY13 Environmental Workforce Development & Job Training Grant
Attachment 4 – Other Factors Checklist

Other Factors Checklist

Name of Applicant: **Rose State College**

Please identify with an **X** any of the items below which may apply to your proposed Environmental Workforce Development and Job Training Grant project area as described in your proposal. EPA may verify these disclosures and supporting information prior to selection and may consider this information during the evaluation process.

☐ Applicant's target area contains a recent (2007 or later) manufacturing plant closure, including auto plant closure, or other significant economic disruptions. To be considered, applicant must identify here the timeframe and name of the plant recently closed and jobs lost, or reason for other significant economic disruption within the target area: _____

☐ Applicant's target area will serve a "micro" community (a community with a population of 10,000 or less) or rural community (a community with a population of 20,000 or less) and is not located within a Metropolitan Statistical Area. Indicate whether the area served is a micro community or rural community: _____

☐ Applicant has never received an EPA Environmental Workforce Development and Job Training Grant or Brownfields Job Training Grant;

☐ Applicant is, or applicant will serve, a federally recognized Indian Tribe or United States Territory;

☐ Applicant's target area has been affected by recent (2005 or later) natural disaster(s). To be considered, applicant must identify here the timeframe and type of natural disaster(s) that occurred: _____

X Applicant is proposing to deliver training beyond brownfields hazardous waste, including: wastewater/water quality, underground storage tank removal, Superfund, solid waste, emergency response, or enhanced chemical safety related training. Specify the type(s) of training(s) to be delivered:

Water & Liquid Waste Treatment Systems Operator
Wastewater Treatment Plant Lab Operator
Confined Space Entry
Trenching and Excavation
Lock Out/Tag Out and Respiratory Protection
Career Readiness/Computer Skills

☐ Applicant is a recipient of a HUD/DOT/EPA Partnership for Sustainable Communities (PSC) grant and the proposed target area includes the same area served through the PSC funding;

☐ Applicant proposes to serve an area designated as a federal, state or local Empowerment Zone or Renewal Community;

X Applicant's defines their target area as an environmental justice community – a community that bears a disproportionate impact of environmental contamination or faces adversely high cumulative environmental impacts. Specify the reasoning behind your classification of the community as an environmental justice community, including quantitative data on the percent of low-income and/or minority individuals and the corresponding cumulative environmental health impacts in the community;

Target area has unemployment rates of 6.1% to 52.8% with an average of 17.4%

The average poverty rate is 33.8%, with a range of 10.2% to 89.9%

Minority population averages 53.3%, with some census tracts well over 90%

Average median annual income for the area is \$\$26,764

Oklahoma County is plagued with petroleum-based soil contamination, surface and groundwater pollution, antiquated storm water collection systems, a lack of formal recycling programs, refinery toxic waste, chemical contamination of sludge, soil, and sediment from light industrial manufacturing, leaking sewer lines, and landfill leaching. The county has 124 Brownfield site designations and five superfund sites. Three of the superfund sites – Double Eagle Refinery, Mosley Road Sanitary Landfill, and Tenth Street Dump – and approximately half of the Brownfields are located within the targeted area in Oklahoma County.

The socio-economically disadvantaged residents of the area are not armed with sufficient educational and occupational experience to resolve these issues. However, they live, work and raise their children within these environmental conditions.

X Applicant is seeking to serve veterans.

ROSE STATE COLLEGE
Environmental Protection Agency
FY15 Environmental Workforce Development & Job Training Grant
Attachment 5 – General Letters of Support



OKLAHOMA MUNICIPAL LEAGUE, INC.
201 N.E. 23rd Street ♦ Oklahoma City OK 73105
405-528-7515 ♦ 800-324-6651 ♦ 405-528-7560 Fax

December 5, 2014

Mr. Bill Clark, Environment Coordinator
Oklahoma Environmental Training Center
Rose State College
6420 SE 15th Street
Midwest City, OK 73110

Dear Mr. Clark:

Bill,

The Oklahoma Municipal League (OML) is very pleased to partner with Rose State College on the FY 15 EPA Environmental Workforce Job Training grant, an endeavor that will truly benefit Oklahoma communities and those in search of employment. Once approved, the program will provide, at no charge, a pool of screened, trained, and certified water and wastewater operator job applicants that will be of great benefit to our cities and towns.

OML and Rose State have a long and outstanding working relationship assisting Oklahoma towns and cities with technical assistance and operator training. The current EPA grant has shown to be very beneficial to our members and we look forward to continuing this valuable partnership. Once the grant is in place, we will gladly assist the College with the project by publicizing the program to our member communities.

Rose State College is an outstanding candidate for such a noteworthy endeavor. The Oklahoma Municipal League is very proud to participate in such an exemplary green program and are pleased to partner with you in support of your obtaining this grant.

Sincerely,

Carolyn Stager
Carolyn Stager
Executive Director



Central Oklahoma Workforce Investment Board

3813 N Santa Fe • Suite 135 Oklahoma City • OK 73118

Phone: 405-622-2026 • Fax: 405-622-2032

December 18, 2014

Oklahoma Environmental Training Center
Rose State College
6420 SE 15th Street
Midwest City, OK 73110

Re: FY15 EPA Environmental Workforce Development and Job Training Grant Partnership

Dear Mr. Clark,

The Central Oklahoma Workforce Investment Board (COWIB) is pleased to have the opportunity to work with you on another EPA Environmental Workforce Job Training Program. Since this program will focus on disadvantaged individuals and provide them the training necessary to find meaningful employment, we will work with you and the individuals to provide them any necessary support that they may need in order to enroll and complete the training. As funds are available and trainees are qualified to receive benefits under the Workforce Investment Act, we will do everything in our power to support your program and its clients. Additionally, we will provide job placement assistance to those that finish and need that assistance as well. You will find working with the staff in our Workforce Central Oklahoma Centers willing and able to provide a wide range of services for your trainees. Should you need we will also be happy to aid you in your recruitment of potential trainees.

It has been my pleasure to serve on your advisory committee for your current grant and should you wish, I am more than happy to continue to serve in that capacity. Again, thank you for the chance to work with you and the rest of the staff at Rose State as they fill an identified need in our workforce. If I can be of any other assistance, please do not hesitate to contact me directly.

Respectfully,

Eddie Foreman

Doug MacMillan, Chair Pam Fountain, Vice-Chair Eddie Foreman, CEO
County Commissioners: David Anderson-Canadian, George Skinner-Cleveland, Mark Sharpton-Logan, Ray Vaughn-Oklahoma
Visit our website at: www.cowib.org
Equal Opportunity Employer

Oklahoma Water and Pollution Control Association

P.O. BOX 946 • WOODWARD, OK 73802-0946
1-800-77OWPCA (1-800-776-9722) • FAX 580-256-5867

Visit our website at:

www.owpca.com

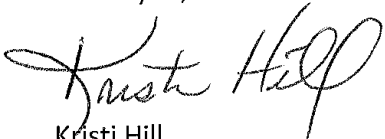
December 11, 2014

To Whom It May Concern,

The Oklahoma Water and Pollution Control Association would like to express our support and thanks to Rose State College for the current grant that has been so beneficial to operators across the State of Oklahoma. We also hope that Rose State will continue with this grant in Fiscal Year 2015 EPA Environmental Workforce Job Training Grant.

For several years OWPCA has sent our operators to division workforce to the water and wastewater training through Rose State College. Oklahoma Water and Pollution Control Association appreciate the level and integrity of training our members have received. We intend to continue our support of this program.

Thank you,



Kristi Hill

OWPCA Executive Secretary



December 05, 2014

Kris Neifing
City of Edmond
Water Resources Department
801 S. Post Rd.
Arcadia, Oklahoma 73007

RE: FY 15 EPA Workforce Job Training Grant


To Whom It May Concern:

It has come to my attention that Rose State College is plans to continue a training program for employees engaged in environmental field work. This letter comprises my interest in this program as a potential employer of persons that successfully complete the program. The City of Edmond has experience with Rose State College as we utilize the school, and its environmental training programs, as a training resource for current employees. Additionally, we currently employ three graduates of the EPA work force job training grant program and have had great results from their training.

Our experience with Rose State staff, trainers, and program managers has been positive and has yielded results at or above our expectations for quality of content and actual impact on our staff skill levels. Rose State College is our first choice as a training site. We use them exclusively over other potential service providers for any course offered by Rose State.

Based on our prior experiences, I believe Rose State College and their staff are dedicated and committed to providing the best training experience possible for their students. I am sure this same expertise will be brought to bear on their efforts in environmental workforce job training. I would not hesitate to interview and/or hire successful students from their program as potential hires for Edmond Water Resources, should we need someone qualified in this area.

Best Regards,



Kris Neifing
Water Resources Superintendent

801 S. Post Road, Arcadia OK, 73007 Ph: 405.216.7775 Fax: 405.396.8336



**WATER AND SEWER DEPARTMENT
WATER SUPPLY SECTION**

December 17, 2014

Mr. Bill Clark, Environmental Coordinator
Oklahoma Environmental Training Center
Rose State College
6420 Southeast 15th Street
Midwest City, OK 73110


Dear Mr. Clark:

The City of Tulsa Water and Sewer Department would like to express our support of Rose State College for the 2015 EPA Environmental Workforce Job Training Grant.

Rose State has been successfully training and educating people to prepare them for careers in the water and wastewater industry for years. The integrity of the program at Rose State has made it a leader in water and wastewater treatment education in Oklahoma. This grant program would benefit the City of Tulsa by providing a pre-screened, trained, and licensed pool of applicants for entry-level positions that become available in our Water and Sewer Department. We look forward to interviewing those who have completed the program.

We support Rose State in this endeavor and recommend award of this grant to allow your organization to continue providing entry-level training for those interested in careers in the water and wastewater treatment industry.

Sincerely,


Clayton Edwards
Director of the Water and Sewer Department
City of Tulsa

Digitally signed by Clayton Edwards
Date: 2014.12.17 21:27:19 -06'00'

CITY HALL AT ONE TECHNOLOGY CENTER
175 E. 2nd Street • Tulsa, OK 74103 • Office 918.596.7810 • Fax 918.699.2893
www.cityoftulsa.org



Bill Clark
Environmental Coordinator
Oklahoma Environmental Training Center
Rose State College
(405) 733-7488

January 16, 2015

Mr. Clark,

By this letter, I wanted to demonstrate our on-going and full support for the work you have done and continue to do at Rose State toward preparing students for work in the environmental field - specifically water and wastewater treatment. Having qualified personnel secures the future environmental compliance of our communities and our state. Over the past year or so, we have hired a number of your graduates from the EPA Environmental Workforce Job Training program, and they have all served us well. I understand you have applied for a similar grant for FY 2015. I will be looking forward to interviewing, and hopefully hiring some of these graduates as well.

I also look forward to our continued partnership in 2015!

Sincerely,

A handwritten signature in black ink that reads "William R. Roach" followed by a stylized flourish.

William R. Roach
VP Operations
Veolia North America



The City of NORMAN

P.O. Box 370
Norman, Oklahoma 73070

WATER TREATMENT
Phone: 405-321-2182

December 5, 2014

Bill Clark, Environmental Coordinator
Oklahoma Environmental Training Center
Rose State College
6420 S.E. 15th
Midwest City, Oklahoma 73110

Subject: Environmental Workforce Development and Job Training Grant Support Letter

To Whom It May Concern:

The City of Norman has been an active committee member with Rose State College to establish an apprenticeship training program for Water and Wastewater plant operators. Two recent graduates of the current EPA Environmental Workforce Job Training grant program were finalists for one of our recent hiring opportunities. This letter comprises our interest as an employer to see the continued success of Rose State's Environmental Job Training grant program, training future operators for our operations. All cities in the state share in utilizing the benefits from their program. The City of Norman plans to participate in the program by continuing to interview and seriously consider hiring graduates and sending future/existing employees for training to further develop operators for the profession. We have full confidence that Rose State College will continue to make this a successful program.

Sincerely,

Chris Mattingly, P.E.
Water Treatment Plant Manager
CITY OF NORMAN

December 12, 2014

To Whom It May Concern,

I recently completed the FY 15 EPA Environmental Workforce Job Training Grant Program at Rose State College in October 2014.

I only spent a few weeks job hunting before I was hired on through Veolia to work in one of their water/wastewater labs. I signed on with only my degree and no experience in this field other than the training I received in this program and was started out at \$15.00 per hour. I was very impressed with the program, the directors, and the direct hiring available to the graduates of this course. In particular, the Hazmat/Hazwopper involving the fire fighters training was excellent! I would certainly recommend this grant program to anyone interested in pursuing a career in the water/wastewater division. The knowledge and certificates I received in this field due to this program have encouraged me to further my education and experience directly in this field.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Arnold", with a stylized, cursive script.

Eric Arnold

CC: Mark Boydston, Rose State College

ROSE STATE COLLEGE
Environmental Protection Agency
Environmental Workforce Development and Job Training Grant
(CFDA) NO.: 66.815

Program's Service Districts (U.S. Congressional Districts)

OK-004

OK-005

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

01/22/2015

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Rose State College

* b. Employer/Taxpayer Identification Number (EIN/TIN):

(b) (6)

* c. Organizational DUNS:

0207301640000

d. Address:

* Street1:

6420 S.E. 15

Street2:

* City:

Midwest City

County/Parish:

* State:

OK: Oklahoma

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

73110-2704

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Alan

Middle Name:

* Last Name:

Neitzel

Suffix:

Title:

Organizational Affiliation:

* Telephone Number:

(405) 736-0347

Fax Number:

* Email:

aneitzel@rose.edu

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

H: Public/State Controlled Institution of Higher Education

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.815

CFDA Title:

Environmental Workforce Development and Job Training Cooperative Agreements

* 12. Funding Opportunity Number:

EPA-OSWER-OBLR-15-01

* Title:

ENVIRONMENTAL WORKFORCE DEVELOPMENT AND JOB TRAINING (EWDJT) GRANTS

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Oklahoma Environmental Training Center Water and Wastewater Job Training Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="200,000.00"/>
* b. Applicant	<input type="text" value="161,131.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="361,131.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 06/30/2014

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. ENVIRONMENTAL WORKFORCE DEVELOPMENT AND JOB TRAINING (EWDJT) GRANTS	66.815	\$ 200,000.00	\$ 161,131.00	\$	\$	\$ 361,131.00
2.						
3.						
4.						
5. Totals		\$ 200,000.00	\$ 161,131.00	\$	\$	\$ 361,131.00

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SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	ENVIRONMENTAL WORKFORCE DEVELOPMENT AND JOB TRAINING (EWDJT) GRANTS				
a. Personnel	\$ 0.00	\$	\$	\$	\$
b. Fringe Benefits	0.00				
c. Travel	12,270.00				12,270.00
d. Equipment	0.00				
e. Supplies	20,610.00				20,610.00
f. Contractual	0.00				
g. Construction	0.00				
h. Other	167,120.00				167,120.00
i. Total Direct Charges (sum of 6a-6h)	200,000.00				\$ 200,000.00
j. Indirect Charges					\$
k. TOTALS (sum of 6i and 6j)	\$ 200,000.00	\$	\$	\$	\$ 200,000.00
7. Program Income	\$ 0.00	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	ENVIRONMENTAL WORKFORCE DEVELOPMENT AND JOB TRAINING (EWDJT) GRANTS	\$ 161,131.00	\$ 0.00	\$ 0.00	\$ 161,131.00
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 161,131.00	\$	\$	\$ 161,131.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 97,650.00	\$ 24,412.00	\$ 24,412.00	\$ 24,413.00	\$ 24,413.00
14. Non-Federal	\$ 72,000.00	18,000.00	18,000.00	18,000.00	18,000.00
15. TOTAL (sum of lines 13 and 14)	\$ 169,650.00	\$ 42,412.00	\$ 42,412.00	\$ 42,413.00	\$ 42,413.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)			
		(b)First	(c) Second	(d) Third	(e) Fourth
16.	ENVIRONMENTAL WORKFORCE DEVELOPMENT AND JOB TRAINING (EWDJT) GRANTS	\$ 97,650.00	\$ 97,650.00	\$ 4,700.00	\$
17.					
18.					
19.					
20. TOTAL (sum of lines 16 - 19)		\$ 97,650.00	\$ 97,650.00	\$ 4,700.00	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: \$200,000	22. Indirect Charges: 0
23. Remarks:	

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